

SDCC Taking in Charge (TIC) Application Checklist

If a Developer wishes to have their Development considered for TIC, they must submit the following information/documentation to the SDCC TIC Section:

1. Completed & Signed **SDCC TIC Application Form** formally requesting the TIC of the Development

DRAWINGS

2. **TIC Drawing** highlighting:
 - The areas to be offered for TIC (in yellow)
 - The areas to remain with the Management Company shown hatched (if applicable)
3. **As-Constructed Drawing No.1** – Drainage. To include:
 - Foul & surface lines
 - Foul & surface schedule detailing:
 - Manhole locations (Eastings/Northings)
 - Manhole reference numbers*
 - Pipe diameter, length, gradient
 - Cover levels & Invert levels (Malin Head datum)
 - Water main layout to include pipe sizes, hydrants, valves, stop-taps, etc.
 - Details of attenuation systems (including hydro-brakes) to be maintained by SDCC
 - Details of pumping stations to be maintained by SDCC

**Only 'Manhole reference number' text to be displayed on Drawing No.1 (Eastings/Northings/Length/Grade/Etc to be shown on schedule only)*

4. **As-Constructed Drawing No.2** – Public Lighting/Utilities. To include:
 - Lantern locations, mini-pillars, ducting
 - Gas lines, valves, etc.
 - Electrical cabling, manholes, ducting etc.
 - Cable TV/Broadband manholes, ducting, etc.

REPORTS

5. **Post-repair CCTV Survey & Report** for all foul and storm sewers within the Development
6. **Manhole Report** for every manhole within the Development
7. **Pollution & Cross-Connection Control Report** from SDCC Environmental Services Section (indicating compliance with Planning Permission & that the SDCC TIC Standard has been met)

8. **Public Lighting Report** from SDCC Public Lighting (indicating compliance with Planning Permission & that the SDCC TIC Standard has been met)
9. **Parks/Open Spaces Report** from SDCC Public Realm Section (indicating compliance with Planning Permission & that the SDCC TIC Standard has been met)
10. **Completed Irish Water Memorandum of Understanding (MOU)**
11. **Wayleaves Report** (where applicable) to include:
 - Comprehensive legal text clearly documenting details of the Wayleave
 - Accompanying drawing clearly showing area/extents of wayleaves
 - A wayleave in favour of SDCC over the 2 metre service strip in Cul De Sacs without footpaths
12. **Road Core Test Report:** Cores to be taken at 60 – 70 m centres at opposite sides of road; Locations to be agreed in advance with SDCC TIC Section
13. **Contact Details** for Site Representative in order to organise manhole inspections
14. **Boundary Walls Certification:** Letter from Consultant stating all walls within the estate have met the IS 325 standard
15. **Fire Hydrant Report:**
 - Verification that all units are within 48m of a Fire Hydrant
 - Verification of minimum hydrant flow rate is exceeded

Additional Notes:

- Following the submission and approval of the required information/documentation as listed above, site visits would then be arranged

During these visits, SDCC TIC Section would expect to find **only minor defects** within the Development, and these would be identified

A snag-list would then be compiled by the Consultant, and actioned by the Contractor
- Class A Engineering brick with minimum compressive strength of 70N/mm², must be used in the construction build-up for manhole frames and gullies:
 - Between 1-3 courses of brick must be used
 - Frame cannot be set directly on top of 'biscuit'
 - **Note:** Concrete block, stock brick, hollow brick, etc do not meet the required SDCC TIC specification
- **Developers are advised to have all CCTV and manhole surveys completed, and all defects arising remedied, in advance of carrying out wearing course operations on affected roads.**