**Guidelines for the use of the Changing Places toilet**

**County Hall, Tallaght**

1. Before using the facility, the parent / assistant / disabled person must register with the attendant and receive some basic information on the use of the equipment.
2. For health and safety reasons the user’s sling, compatible with the hoist system, must be used. It is the parent’s / assistant’s / disabled person’s responsibility to satisfy themselves regarding compatibility. We do not supply slings for safety reasons.
3. Before use of the changing bench please ensure that a protective paper sheet is placed on the bench and removed after use.
4. All soiled / disposable material should be placed in the sanitary bins provided.
5. Please take all soiled clothing away and under no circumstances should clothing be washed on the premises, as this will cause contamination.
6. It is the parent’s / assistant’s responsibility to ensure the safety of the user at all times including use of the hoist and under no circumstances should the weight limit of the equipment be exceeded. For the hoist, maximum weight is 200kg / 31 stone and for the changing bench maximum weight is 200kg / 31 stone.
7. In order to ensure the high quality of this service, it is necessary to report any damage or hygiene issues to the porters immediately.
8. After using the room please tell the porters who will then check the facility and lock the room before the next user. In the interest of hygiene and safety please do not allow another user to enter the room unless requested to do so by the porters.

**Please note that the hoist is not for independent use**